

INTERNATIONAL AFFAIRS INTERN

LOCATION: Bethesda, Maryland

ABOUT FIVS: [FIVS](#) is an international federation serving trade associations and companies in the alcohol beverage industry (wine, spirit, beers) from around the world. FIVS is based in Paris, France. The Head of Secretariat operates out of Bethesda, Maryland. FIVS represents its members on issues of common interest to national governments around the world, and interfaces on behalf of members with international organisations, such as the WTO, WHO, and OECD, via its role as a nongovernmental observer at these institutions. FIVS also organises meetings for its members and guests to encourage dialogue and the exchange of information among players in the industry. Most importantly, FIVS works on legal and policy issues of common interest to help members attain their objectives.

ABOUT THE POSITION:

- The Intern will assist the Head of Secretariat with a range of activities, including substantive research, writing/editing, and communications. The Intern will also assist in updating and maintaining content on the website, which does not require html or other specific technical skills.
- Projects will address a variety of regulatory and policy issues in the alcohol beverage industry, which may include, for example, wine regulations, sustainable development, social responsibility, labeling issues, or import/export matters. The Intern may also follow the activities of certain international organizations, such as the OECD, WCO, WTO, or WHO.
- This Internship is appropriate for students considering a career in international public policy, international law, or international relations.
- This is an unpaid internship. Academic credit may be available.

QUALIFICATIONS:

- The position is appropriate for college students and/or graduate or law students considering a career in international public policy, international law, or international relations. Experience with international legal and regulatory issues is desired, particularly knowledge of regulatory processes in the United States, the European Union, and other major world markets, including emerging markets such as China, Russia, and India.
- Knowledge of or interest in the global alcohol beverage sector would be advantageous.
- Excellent research and writing skills
- Excellent computer skills and knowledge of Internet-based research
- Interest or background in international law, trade, and/or alcohol beverage regulations
- Knowledge of Spanish and/or French useful; other language skills also welcome
- Minimum 3.2 GPA

HOW TO APPLY:

- Please send a cover letter and resume to Bennett Caplan via email (bcaplan@fivs.org) and indicate your preferred start date and availability.
- A short writing sample would also be appreciated.
- No telephone calls please.